



Quick Reference for HCFCU's Transactions Over Phone (TOP) System

Information you'll need to know to access your HCFCU account through our TOP System:

- **HCFCU member number**
- **PIN** (*by default this will be the last 4 digits of your phone number that we have on file*)
- **Last 4 digits of your Social Security Number**

 **Dial toll free 1-800-806-7904
or 536-3677 ext. 5**

Press 1:

Quick
Check

Primary
Savings & Checking
Account Balance

Press 2:

Account
Information

Select Account*
Press:
1. Checking Account
2. Savings Account
3. Loans
4. Credit Cards

Select Information
Press:
1. Account Balance
2. Last Transactions
3. Year-To-Date Interest
4. Select Another
Account

Press 3:

Perform
Transaction
Activity

Select Account*
Press:
1. Checking Account
2. Savings Account
3. Loans
4. Credit Cards

Select Transaction
Press:
1. Transfer Funds
2. Withdrawal by
check
3. Make Payment
4. Select Another
Account

Press 4:

Member
Services

Select Account*
Press:
1. Checking Account
2. Savings Account
3. Loans
4. Credit Cards

Select Action
Press:
1. Change PIN
2. Payment Calculator